

*Eden Lassie*

*The venue with the view*

## Contract Between

.....  
(The Client)

And

Eden Lassie

(represented by Judy Lowry)

Function Date:.....

Function Time:.....

### **Deposits:**

A full, non-refundable payment is required to secure your function date. The venue hire fee of ( R12,000.00] twelve thousand for under 100 pax , R14,000.00 for 101 to150 pax and R16000.00 for 151 to 200 pax.] extra - guests above 200 are R40.00.pp . payable within 24 hours of signing this contract. This amount is non-refundable should the wedding be cancelled. (See Date Amendments below)

### **Cancellations:**

In the event of non-payment of fees, other than the booking fees mentioned above, within the times specified in this contract Eden Lassie shall be entitled to cancel a booking after giving the client written notice of the transgression and allowing five working days to rectify the transgression.

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Acknowledgement Signature: .....

Eden Lassie reserves the right to cancel any booking forthwith and without liability on its part in the event of any damage to, or destruction of its property by fire, shortage of labor, strikes, industrial unrest, acts of God, or any other circumstances beyond the control of Eden Lassie which shall prevent it from performing its obligations. In such circumstances every effort will be made to find an alternative venue.

The client must confirm all changes and cancellations they may require in writing.

**Amendments to Dates:**

Should the client wish to change the function date, and the requested date is available, it will be at the discretion of Eden Lassie to do this and such discretion will not be refused without good reason. If such changes are requested six months before the original date there will be no additional charge for this change. If the period is less than six months an additional charge not exceeding R5000 may be charged at the discretion of Eden Lassie.

**Payment Dates:**

**Venue Hire:** Within 24 hours of signing this contract.

**Catering Payment:** All Catering by our nominated caterer C.H.C ONLY. The full payment as agreed to, is payable twenty one [21] working days before the function if paid by cash or electronic payment. Cheque payment is not accepted. . Paid direct to caterer. Deposit to book their services R 5000.00

**Décor:** All décor will be supplied and sourced by Dalelitezful Décor our in-house décor supplier. Payment as agree to, is payable twenty one [21] working days before the function, either by cash or electroni payment. Paid directly to Dale. Deposit to book her services R 3000

**Security Deposit:** This is required within twenty one [21] working days of the function [R2000.00]

**Pub Services:** As a licensed venue alcohol may only be brought onto the premises and sold by Eden Lassie. .This is a non-negotiable feature of this contract. Any alcohol brought on to the premises by guests will result in forfeiting you R2000.00 damages deposit.

Acknowledgement Signature: .....

### **Breakages and Damages:**

Eden Lassie reserves the right to charge against your security deposit for all breakages and damages that occur as a result of your service providers/decorators and or guests in attendance at the function. and any outstanding monies that are owed. Should this amount be more than your security deposit, you will be invoiced for the amount within seven days of the function.

### **Risk/Loss/Damages:**

While Eden Lassie has taken all possible precautions we shall not be held liable for interruptions of utility services. Further, every precaution will be taken to ensure the safety of your belongings, Eden Lassie will not be held liable for loss or damage to any property what so ever (décor, props, wedding gifts etc.) We recommend all valuables be removed immediately after the function.

### **Included In The Venue Fee:**

1. Use of the center known as Eden Lassie, its kitchens, toilet facilities, pub and gardens from:

The day before the function: 8.00 to 17.00 hours

Function day; 8.00 to 24.00 hours

First Working Day After the Function: 8.00 to 12.00 hours

Any time required in excess of the listed times may be charged for by Eden Lassie at its sole discretion and such surcharges will be invoiced out within 7 days of the function.

**Please Note: There is a surcharge for the extra time should the function continue beyond 24.00 hours on the day of the function. The rate is R1000 per hour or part thereof and is measured from 24.00 hours until the DJ has packed up and vacated the premises.**

**This amount is payable in cash at the start of each additional hour.**

**This excludes any additional amount charged by the pub, décor and catering services.**

Acknowledgement Signature: .....

2. All tables and chairs with white covers required for 200 people. Should additional furnishings be required they will be charged to the account of the client.

3. Linen, crockery and cutlery is included in the menu price quoted by CHC catering and are not included in the venue hire fee.

**LIABILITY**

Eden Lassie, its employees or any person employed at the function center will not be held liable for any loss or injury to persons due to negligence or any other cause whatsoever.

Should the Eden Lassie building, surrounding gardens, décor or napery be damaged by the client or clients' suppliers during the set-up or break down operations of the function, the client shall be held responsible and will be billed accordingly.

Please note: Any items not removed within 7 days of being placed in storage will be disposed of in which every manner Eden Lassie decides and any costs involved will be to the account of the client.

Signed this the .....day of..... at .....

Client:.....

Eden Lassie:.....

Witness:.....

Witness:.....

Judy Lowry

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